

## **Institute of Wholistic Empowerment, IWE**

### **Donor Privacy Policy**

The Institute of Wholistic Empowerment, (IWE) is committed to respecting the privacy of our donors. We have developed this privacy policy to ensure that donor information be treated with security and confidentiality. This privacy policy applies to the collection of information, including information collected on our website. By submitting your information to us or our staff, you consent to the terms and conditions of the policy and to our processing personal information for the purposes stated below.

#### **Personal Information**

We collect and store the personally identifiable information about our donors, such as names, addresses, telephone numbers, and e-mail addresses. Here are some examples of ways in which we may collect such information:

When you request information via our website or otherwise contact us in person, by phone, or by mail, whether postal or an electronic format, we may collect such information as you provide. We may collect your contact information if you register for an event.

We may collect your contact and payment information when you purchase a ticket or make a contribution, whether on our website, over the phone, or by mail.

The above list provides a sample of personal information that may be collected by the IWE

We will not sell, trade, or share your giving history or information collected on the website, or through any other business activities with anyone else.

#### **Use and Disclosure of Personal Information**

We will only share your personal information if you give us specific permission to do so.

We will collect payment information, billing address, and other information necessary to process a donation or event registration.

We will use your information to comply with the law or in the good faith belief that such action is necessary to conform to the requirements of law or comply with legal process served on us, protect, and defend our rights, or act in urgent circumstances to protect the personal safety of others.

We do not otherwise disclose your personal information to any third parties. Further, the IWE

Foundation will not sell or trade your personally identifiable information to any third parties.

**Contact Information** If you have any questions regarding this privacy policy, please contact: E-mail: [iwempowerment@gmail.com](mailto:iwempowerment@gmail.com)